



9th June 2022

Dear Parents/Carers,

Change to the length of the school day

The Department for Education (DfE) has recently [announced](#) an expectation for all schools to operate a minimum working week of 32.5 hours. **This means that we will be required to slightly change the length of the school day from its current time of 8.35am – 2.55pm to 8.30am – 3.00pm at the beginning of the new academic year.**

Structure of the school day

We have spent time carefully planning the structure of the school day to incorporate the additional 10-minutes as per DfE guidelines. In our planning, we have taken a student-centred view and we have prioritised wellbeing and personal development so that students have a good start to the day and the best opportunities for success.

What does this look like for students?

- An **increase in the length of Tutor Time** by 10 minutes, every morning. This will allow us to focus on personal development, well-being, student voice and our school reading focus.
- Please note there is **no reduction** to curriculum or social time

Outline of the school day from September 2022:

Years 7, 9 and 11							
TUTOR	Period 1	Break	Period 2	Period 3	Lunch	Period 4	Period 5
8.30 – 9.00am	9.00 – 10.00am	10.00 – 10.20am	10.20 – 11.20am	11.20 – 12.20pm	12.20 – 1.00 pm	1.00 – 2.00pm	2.00 – 3.00pm

Years 8 and 10							
TUTOR	Period 1	Period 2	Break	Period 3	Period 4	Lunch	Period 5
8.30 – 9.00am	9.00 – 10.00am	10.00 – 11.00am	11.00 – 11.20am	11.20 – 12.20pm	12.20 – 1.20 pm	1.20 – 2.00pm	2.00 – 3.00pm

Please note that Sixth Form students will have a more flexible timetable, however, the operating hours will also be 8.30 to 3.00pm.

We know that it is important for parents to be able to organise and we hope that this letter gives you plenty of time to give consideration to the later finishing time of the school day. If you would like to give your feedback on these changes then you can do so by completing this [form](#) by Monday 4th July.

Yours sincerely,

Mr D Butler
Principal

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