



## NOTICE OF SCHOOL ADMISSION APPEAL

IMPORTANT – if your child has a Statement of Special Educational Needs and you wish to appeal against the decision not to offer him/her a place at your preferred school, it is not appropriate for you to complete this form. Your appeal will be heard by a Special Educational Needs Tribunal and you should contact your child's named officer in the Special Services team at Worcestershire County Council (01905 763763) who will explain the procedure to you.

- 1 School you would prefer your child to attend: **Tudor Grange Academy Worcester**
- 2 Name of child who is the subject of the appeal: .....
- 3 Gender: .....
- 4 Child's date of birth: .....
- 5 Name of primary school: .....
- 6 If your child has been offered a place at an alternative school, please state below:  
.....
- 7 Name of parent(s) or person legally responsible for the child:  
.....
- 8 Current address of parent(s) or person legally responsible for the child:  
.....  
.....
- 9 If you are moving house, please give details of new address and proposed date of move below. If you are likely to change address between the date you send in your Notice Of Appeal and the date you wish your child to start at the school, the Panel will only consider your proposed address if you have entered into a definite legal commitment to move, for example, exchanged contracts on a house purchase or signed a lease tenancy agreement. If no such legal commitment has been made on your part, then the Panel will only take account of your present address when considering your appeal. In that case it may be in your best interests to ask for the appeal hearing to be deferred until you enter into the appropriate legal commitment.  
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Proposed moving date if known: .....

10 Other children in the family:

Name

Date of Birth

Current School

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11 Do you wish to attend the hearing? Yes ..... No .....

12 Will you be bringing a friend or representative? Yes ..... No.....  
Name and address of representative:

.....  
.....

13 Representative's relationship to the child:

.....

14 You are legally entitled to 14 days' notice of the date your appeal is to be heard. Do you agree, if necessary, to less than 14 days' notice for the date your appeal is to be heard?

Yes ..... No .....

**The reasons for my appeal are:**

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Please attach any additional documents, information and evidence you wish to submit to the panel to support your case.

I declare that the information contained in this Notice of appeal is correct, to the best of my knowledge, at the date of writing.

Signed ..... Date .....

Relation to the child .....

Telephone numbers:

Home: .....

Work: .....

Mobile: .....

**PLEASE RETURN THIS NOTIFICATION WITHIN 14 DAYS FROM RECEIPT TO:**

**Mrs V A Iles**  
**Tudor Grange Academy Worcester**  
**Bilford Road**  
**Worcester**  
**WR3 8HN**  
Email: [office@worcs.tgacademy.org.uk](mailto:office@worcs.tgacademy.org.uk)