



11<sup>th</sup> June 2020

Dear Parent/Carer,

As part of our drive to further develop the online provision for our students we have been working hard to develop the interactivity of the resources provided.

As part of this development, and to supplement the students online learning, we want to begin to offer all students the chance to take part in 'live lessons'.

These will be planned sessions where teachers are able to teach students 'live', addressing misconceptions and offering students the chance to ask questions as they arise.

We are also planning on recording these sessions, so that each session can be a resource that students can return to where necessary to review what was discussed.

Before students are able to take part in a live lesson:

- Both student and parent must read and agree to the attached guidance.
- Check the timetable for when the sessions are.
- Agree to the expectations and give written consent for the student to take part (see the forms questionnaire).
- Students must watch a video guide on using TEAMS and become familiar with the program.

Please take the time to read the guidance attached to this email and then complete the consent form in FORMS, by clicking the link: [Parental Consent Form](#)

[https://forms.office.com/Pages/ResponsePage.aspx?id=IUVmEPIfGE2U9SflCX2T\\_U5-TB\\_FxpdBnQqPe1HZmpdUMVhPU0kxOUhWMzlBN0xMOFJMRTY1WFpXV4u](https://forms.office.com/Pages/ResponsePage.aspx?id=IUVmEPIfGE2U9SflCX2T_U5-TB_FxpdBnQqPe1HZmpdUMVhPU0kxOUhWMzlBN0xMOFJMRTY1WFpXV4u)

In preparation for the session students should watch the following video and familiarise themselves with the TEAMS program: [TEAMS Help Guide](#)

[https://tudorgrangeacademiestrust-my.sharepoint.com/personal/bmerriman\\_worcs\\_tgacademy\\_org\\_uk/\\_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fbmerriman%5Fworcs%5Ftgacademy%5Forg%5Fuk%2FDocuments%2FMicrosoft%20teams%20student%20help%20video%2Emov&parent=%2Fpersonal%2Fbmerriman%5Fworcs%5Ftgacademy%5Forg%5Fuk%2FDocuments&originalPath=aHR0cHM6Ly90dWRvcmdyYW5nZWJjYWw1hbl93b3Jjc190Z2FjYWRIbXlfb3JnX3VrL0VRY2RmbEVuVHVWT3F2NmIweHhmZDFnQnB4Zi1QMEpZa0NZOF9EWkRNbENjRmc\\_cnRpbWU9bVhqeG1mME4yRWc](https://tudorgrangeacademiestrust-my.sharepoint.com/personal/bmerriman_worcs_tgacademy_org_uk/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fbmerriman%5Fworcs%5Ftgacademy%5Forg%5Fuk%2FDocuments%2FMicrosoft%20teams%20student%20help%20video%2Emov&parent=%2Fpersonal%2Fbmerriman%5Fworcs%5Ftgacademy%5Forg%5Fuk%2FDocuments&originalPath=aHR0cHM6Ly90dWRvcmdyYW5nZWJjYWw1hbl93b3Jjc190Z2FjYWRIbXlfb3JnX3VrL0VRY2RmbEVuVHVWT3F2NmIweHhmZDFnQnB4Zi1QMEpZa0NZOF9EWkRNbENjRmc_cnRpbWU9bVhqeG1mME4yRWc)

Yours sincerely

**Mr D Butler**  
**Principal**